



**ASAP DENTAL CARE**

**CONFIDENTIAL**

**Complete, Comfortable, Competent Dental Care. Now!**

Welcome to our practice!

Thank you for selecting our dental healthcare team. Please fill out the following forms completely in ink. If you have any questions or concerns, please do not hesitate to ask for assistance. We will be happy to help!

**Patient Registration Information**

**Patient Information:**

Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_  
Last First Initial

Gender:  Male  Female

Marital Status:  Minor  Single  Married  Divorced  Widowed  Separated

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security Number: \_\_\_\_-\_\_\_\_-\_\_\_\_

Driver's License Number: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Preferred Contact Method: Phone -  Home  Cell  Work  Email  Text Message

Who is responsible for this account? \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Address: \_\_\_\_\_ Billing Address:  Same as Home  
\_\_\_\_\_  
\_\_\_\_\_

**Work Information:**

Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Other family members in our practice?  
\_\_\_\_\_  
\_\_\_\_\_

**Spouse/Parent Information:**

Name: \_\_\_\_\_

Gender:  Male  Female

Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_-\_\_\_\_-\_\_\_\_

Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_

**Insurance Information:**

Do you have dental insurance?  Yes  No

Dental Insurance Company: \_\_\_\_\_ Ins. Phone #: (\_\_\_\_) \_\_\_\_\_

Name of Insured: \_\_\_\_\_ Subscriber ID: \_\_\_\_\_

Subscriber DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Employer: \_\_\_\_\_

**Emergency Contact:**

Full Name: \_\_\_\_\_ Relation: \_\_\_\_\_

**Please Continue ➡**

Contact Phone Number: (\_\_\_\_\_) \_\_\_\_\_

**Additional Insurance:**

Do you have any additional dental insurance?  Yes  No

If yes, please complete the following:

Name of Insured: \_\_\_\_\_ Relationship: \_\_\_\_\_

Dental Insurance Company: \_\_\_\_\_ Ins. Phone #: (\_\_\_\_\_) \_\_\_\_\_

Subscriber ID: \_\_\_\_\_ Group Number: \_\_\_\_\_

Subscriber DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Employer: \_\_\_\_\_

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**Authorization, Release, and Agreement to Pay for Services Rendered:**

I authorize the dentist to release any information including the diagnosis and records of any treatment or examination rendered to me during the period of such Dental care to third party payers and/or other health practitioners.

I authorize and hereby request my insurance company to pay directly to the dentist (or the dental group) insurance benefits otherwise payable to me.

I understand that my dental insurance carrier may pay less than the actual bill for services. I agree to be responsible for payment of all services rendered on my behalf or on behalf of my dependent(s).

X \_\_\_\_\_

Signature of Patient or Parent/Guardian if Minor

\_\_\_\_\_ Date

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**Financial Arrangements:**

For your convenience, we offer the following methods of payment:

Please check the option with which you prefer to pay your deductible, co-payment, and/or non-covered benefits today.

Cash  Personal Check  Credit Card (Visa/MC/AMEX/Discover)  Care Credit  Chase Health Advance

Ask us about our financing options available to you!

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**How did you hear about our office?**

PPO Insurance Provider List  Yellow Pages – YP Book

YP.com  Google  Bing  Yahoo  ZipLocal  Facebook  Billboard

YellowBook  MINT Magazine  MONEY Pages  Street Signs  Angie’s List

Hospital/Doctor’s Office: \_\_\_\_\_  Referring Patient: \_\_\_\_\_

Referring Dentist: \_\_\_\_\_  Other: \_\_\_\_\_

**\*\*\*Referral Program: If you are a patient in our office & refer 3 other new patients who participate in our dental services, you will receive a special “Thank You” bonus.\*\*\***

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**Prescription Drug Policy:**

Due to the nature of our practice, please be advised that ASAP Dental Care 1) Does not provide narcotics for chronic pain management. 2) Does not dispense OXYCODONE or any other Class 2 drug. 3) Does not authorize refills for antibiotics without a follow-up visit for reevaluation of your dental condition. 5) Is not responsible for lost or stolen prescriptions.

**Guarantor/Patient Agreement:**

I hereby agree to the following: (i) I am responsible for the charges of all services the “Patient” receives for, or related to, or connected with this visit(s), and same are due and payable at the time of discharge or discontinuation of treatment. The charges I agree to pay are readily available from any ASAP Dental Care staff member and I am fully aware payment is due at the time dental services are provided. (ii) If ASAP Dental care bills third party payers\*, they do so as a courtesy, and ASAP Dental Care may demand payment in full of any balance due, at any time. (iii) I understand that ASAP Dental Care may bill me separately. (iv) If I am more than thirty (30) days overdue in the payment of any bill, a **finance charge\*\* will accrue on the unpaid balance every month until paid in full.** (v) If I am more than ninety (90) days overdue on the payment of the final bill, I may be declared in default, and the overdue account may be referred to a collection agency, in which case I agree to pay attorney’s fee, court costs, and/or collection agency fees associated with the collection process.

**Insurance Verification Policy:**

**Please Continue** ➔

**Our staff will do everything possible to verify your insurance benefits and eligibility. If treatment is provided AFTER HOURS or on WEEKENDS AND WE ARE UNABLE TO VERIFY YOUR DENTAL INSURANCE COVERAGE please be advised that due to the nature of our practice, payment for services is expected at the time of service. We accept Cash, Checks (must be imprinted with name and address, and will be electronically scanned), Debit Cards, MasterCard, Visa, and Discover. ASAP Dental Care accepts most insurance plans and will be happy to file your insurance provided eligibility, deductible, and co-payment amounts can be verified prior to the rendering of services. Otherwise, PAYMENT IN FULL WILL BE EXPECTED AT THE TIME SERVICE IS RENDERED. For your convenience, ASAP Dental Care can either submit the claim on your behalf to your insurance company or applied toward your annual deductible, whichever is applicable.**

**\*\*Late Charges:**

If I do not pay the entire new balance within 25 days of the monthly billing date, a late charge of 1.5% on the balance then unpaid and owed will be assessed each month (if allowed by law). I realize that failure to keep this account current may result in you being unable to provide additional dental services except for dental emergencies or where there is prepayment for additional services. In the case of default on payment of this account, I agree to pay collection costs and additional attorney fees incurred in attempting to collect on this amount or any further outstanding account balances.

\*Third party payers include, but are not limited to, coverage available from Tri-Care or governmental programs; dental, accident, automobile, or other insurance; workers compensation; PPO (commercial); self-insured employers; and any sponsors who may contribute payment for services.

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Thank you for filling out this form completely. The information you have provided will help us serve your dental healthcare needs more effectively and efficiently. If you have any questions or concerns at any time, please ask us. We are always happy to assist you.

# **Patient Dental History**

**Patient's Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_/\_\_\_\_/\_\_\_\_

REASON FOR THIS VISIT: \_\_\_\_\_

DO YOU WANT US TO LIMIT YOUR TREATMENT TO THIS CHIEF COMPLAINT?     YES                     NO

WHEN WAS YOUR LAST DENTAL VISIT? \_\_\_\_\_ WHAT WAS DONE THEN? \_\_\_\_\_

HOW OFTEN DID YOU VISIT THE DENTIST BEFORE THEN? \_\_\_\_\_

PREVIOUS DENTIST (NAME & LOCATION): \_\_\_\_\_

HAVE YOU HAD A COMPLETE SERIES OF DENTAL FILMS (X-RAYS) TAKEN?     YES                     NO                     NOT SURE

IF SO, WHEN/WHERE? \_\_\_\_\_

HOW OFTEN DO YOU BRUSH YOUR TEETH? \_\_\_\_\_ HOW OFTEN DO YOU FLOSS YOUR TEETH? \_\_\_\_\_

IS YOUR DRINKING WATER FLUORIDATED?     YES                     NO                     NOT SURE

|  | YES                      | NO                       |  | YES                      | NO                       |
|--|--------------------------|--------------------------|--|--------------------------|--------------------------|
| DO YOUR GUMS BLEED WHILE BRUSHING OR FLOSSING?.....                  | <input type="checkbox"/> | <input type="checkbox"/> | DO YOU BITE YOUR LIPS OR CHEEKS OFTEN?.....  | <input type="checkbox"/> | <input type="checkbox"/> |
| ARE YOUR TEETH SENSITIVE TO HOT OR COLD LIQUIDS/FOODS?.....          | <input type="checkbox"/> | <input type="checkbox"/> | HAVE YOU NOTICED ANY LOOSENING OF YOUR TEETH?.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| ARE YOUR TEETH SENSITIVE TO SWEET OR SOUR LIQUIDS/FOODS?.....        | <input type="checkbox"/> | <input type="checkbox"/> | DOES FOOD TEND TO BECOME CAUGHT BETWEEN YOUR TEETH?.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| DO YOU FEEL PAIN IN ANY OF YOUR TEETH?.....                          | <input type="checkbox"/> | <input type="checkbox"/> | HAVE YOU EVER HAD PERIODONTAL TREATMENT (GUMS)?.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| DO YOU HAVE ANY SORES OR LUMPS IN OR NEAR YOUR MOUTH?.....           | <input type="checkbox"/> | <input type="checkbox"/> | HAVE YOU EVER WORN A BITE PLATE OR OTHER APPLIANCE?.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| HAVE YOU HAD ANY HEAD/NECK/JAW INJURIES?.....                        | <input type="checkbox"/> | <input type="checkbox"/> | HAVE YOU EVER HAD ANY DIFFICULT EXTRACTIONS IN THE PAST?.....                                    | <input type="checkbox"/> | <input type="checkbox"/> |
| HAVE YOU EVER EXPERIENCED ANY OF THE FOLLOWING PROBLEMS IN YOUR JAW: |                          |                          | HAVE YOU EVER HAD ANY PROLONGED BLEEDING FOLLOWING EXTRACTIONS?.....                             | <input type="checkbox"/> | <input type="checkbox"/> |
| CLICKING.....  | <input type="checkbox"/> | <input type="checkbox"/> | DO YOU WEAR DENTURES OR PARTIALS?.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| PAIN (JOINT/EAR/SIDE OF FACE).....                                   | <input type="checkbox"/> | <input type="checkbox"/> | IF YES, DATE OF PLACEMENT: _____   |                          |                          |
| DIFFICULTY IN OPENING OR CLOSING.....                                | <input type="checkbox"/> | <input type="checkbox"/> | HAVE YOU EVER RECEIVED ORAL HYGIENE INSTRUCTIONS REGARDING THE CARE OF YOUR TEETH AND GUMS?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| DIFFICULTY IN CHEWING.....   | <input type="checkbox"/> | <input type="checkbox"/> |  |                          |                          |
| DO YOU HAVE FREQUENT HEADACHES?.....                                 | <input type="checkbox"/> | <input type="checkbox"/> |  |                          |                          |
| DO YOU CLENCH OR GRIND YOUR TEETH?.....                              | <input type="checkbox"/> | <input type="checkbox"/> |  |                          |                          |

IF YOU COULD CHANGE ANYTHING ABOUT YOUR SMILE, WHAT WOULD YOU CHANGE? \_\_\_\_\_

## **AUTHORIZATION & RELEASE:**

I CERTIFY THAT I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION TO THE BEST OF MY KNOWLEDGE. THE ABOVE QUESTIONS HAVE BEEN ACCURATELY ANSWERED. I UNDERSTAND THAT PROVIDING INCORRECT INFORMATION CAN BE DANGEROUS TO MY HEALTH. I AUTHORIZE THE DENTIST TO RELEASE ANY INFORMATION, INCLUDING THE DIAGNOSIS AND RECORDS OF ANY TREATMENT OR EXAMINATION RENDERED TO ME OR MY CHILD DURING THE PERIOD OF SUCH DENTAL CARE TO THIRD PARTYPAYORS AND/OR HEALTH PRACTITIONERS. I AUTHORIZE AND REQUEST MY INSURANCE COMPANY TO PAY DIRECTLY TO THE DENTIST OR DENTAL GROUP INSURANCE BENEFITS OTHERWISE PAYABLE TO ME. I UNDERSTAND THAT MY DENTAL INSURANCE CARRIER MAY PAY LESS THAN THE ACTUAL BILL FOR SERVICES. I AGREE TO BE RESPONSIBLE FOR PAYMENT OF ALL SERVICES RENDERED ON MY BEHALF OR MY DEPENDENTS.

SIGNATURE OF PATIENT OR PARENT/GUARDIAN IF MINOR \_\_\_\_\_

DATE \_\_\_\_\_

**DOCTOR'S COMMENTS:** \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Please Continue** ↷



# ASAP Dental Care, LLC

Complete, Comfortable, Competent Dental Care. *Now!*

## Patient Medical History

**Patient's Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_/\_\_\_\_/\_\_\_\_

Although dental personnel primarily treat the area in and around the mouth, your mouth is a part of your entire body. Health problems that you may have, or medication that you may be taking, could have an important interrelationship with the dentistry that you will be receiving. Thank you for answering the following questions.

**AUTHORIZATION & RELEASE: PATIENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

I CERTIFY THAT I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION TO THE BEST OF MY KNOWLEDGE. THE ABOVE QUESTIONS HAVE BEEN ACCURATELY ANSWERED. I UNDERSTAND THAT PROVIDING INCORRECT INFORMATION CAN BE DANGEROUS TO MY HEALTH. I AUTHORIZE THE DENTIST TO RELEASE ANY INFORMATION, INCLUDING THE DIAGNOSIS AND RECORDS OF ANY TREATMENT OR EXAMINATION RENDERED TO ME OR MY CHILD DURING THE PERIOD OF SUCH DENTAL CARE TO THIRD PARTYPAYORS AND/OR HEALTH PRACTITIONERS. I AUTHORIZE AND REQUEST MY INSURANCE COMPANY TO PAY DIRECTLY TO THE DENTIST OR DENTAL GROUP INSURANCE BENEFITS OTHERWISE PAYABLE TO ME. I UNDERSTAND THAT MY DENTAL INSURANCE CARRIER MAY PAY LESS THAN THE ACTUAL BILL FOR SERVICES. I AGREE TO BE RESPONSIBLE FOR PAYMENT OF ALL SERVICES RENDERED ON MY BEHALF OR MY DEPENDENTS.

|  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| ARE YOU IN GOOD HEALTH?.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| HAVE THERE BEEN ANY CHANGES IN YOUR GENERAL HEALTH WITHIN THE PAST YEAR?..       | <input type="checkbox"/> | <input type="checkbox"/> |
| DATE OF YOUR LAST PHYSICAL EXAM: _____   |                          |                          |
| PHYSICIAN'S NAME: _____  |                          |                          |
| ADDRESS: _____   |                          |                          |
| PHONE NUMBER: _____  |                          |                          |
| ARE YOU UNDER THE CARE OF A PHYSICIAN?..   | <input type="checkbox"/> | <input type="checkbox"/> |
| HAVE YOU EVER BEEN HOSPITALIZED FOR ANY SURGICAL OPERATION OR SERIOUS ILLNESS?.. | <input type="checkbox"/> | <input type="checkbox"/> |
| PLEASE EXPLAIN: _____  |                          |                          |
| _____  |                          |                          |
| ARE YOU TAKING ANY MEDICINE(S), INCLUDING NON-PRESCRIPTION MEDICATION(S)?.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| PLEASE LIST: _____   |                          |                          |
| _____  |                          |                          |

|   | YES                      | NO                       |
|---|--------------------------|--------------------------|
| HAVE YOU EVER REQUIRED A BLOOD TRANSFUSION?.....  | <input type="checkbox"/> | <input type="checkbox"/> |
| HAVE YOU HAD RECENT WEIGHT LOSS?.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| HAVE YOU EVER TAKEN FEN-PHEN/REDUX?.....  | <input type="checkbox"/> | <input type="checkbox"/> |
| DO YOU USE TOBACCO? .....   | <input type="checkbox"/> | <input type="checkbox"/> |
| DO YOU OR HAVE YOU USED CONTROLLED SUBSTANCES?.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| ARE YOU WEARING CONTACT LENSES?.....  | <input type="checkbox"/> | <input type="checkbox"/> |
| DO YOU HAVE A PERSISTENT COUGH OR THROAT CLEARING NOT ASSOCIATED WITH A KNOWN ILLNESS (LASTING MORE THAN 3 WEEKS)?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| DO YOU HAVE A DISEASE, CONDITION, OR PROBLEM NOT LISTED YOU THINK I SHOULD KNOW ABOUT?..                                | <input type="checkbox"/> | <input type="checkbox"/> |

**WOMEN ONLY:**

|   |                          |                          |
|---|--------------------------|--------------------------|
| ARE YOU PREGNANT OR THINK YOU MAY BE PREGNANT?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| ARE YOU NURSING?.....                               | <input type="checkbox"/> | <input type="checkbox"/> |
| ARE YOU TAKING BIRTH CONTROL PILLS?.....            | <input type="checkbox"/> | <input type="checkbox"/> |

|   |                          |                          |
|---|--------------------------|--------------------------|
| HAVE YOU HAD ANY ABNORMAL BLEEDING? ..... | <input type="checkbox"/> | <input type="checkbox"/> |
| DO YOU BRUISE EASILY?.....                | <input type="checkbox"/> | <input type="checkbox"/> |

## Patient Medical History

Continued from the previous page

|   | YES                      | NO                       |  | YES                      | NO                       |
|---|--------------------------|--------------------------|--|--------------------------|--------------------------|
| ARE YOU ALLERGIC TO OR HAVE YOU HAD REACTIONS TO:   |                          |                          | HIVES OR SKIN RASH.....                                  |                          |                          |
| LOCAL ANESTHETICS LIKE NOVOCAINE.....   | <input type="checkbox"/> | <input type="checkbox"/> | FAINING OR DIZZY SPELLS.....                             | <input type="checkbox"/> | <input type="checkbox"/> |
| PENICILLIN OR OTHER ANTIBIOTICS.....  | <input type="checkbox"/> | <input type="checkbox"/> | DIABETES.....  | <input type="checkbox"/> | <input type="checkbox"/> |
| SULFA DRUGS.....  | <input type="checkbox"/> | <input type="checkbox"/> | AIDS OR HIV INFECTION.....                               | <input type="checkbox"/> | <input type="checkbox"/> |
| BARBITURATES, SEDATIVES, OR SLEEPING PILLS.....   | <input type="checkbox"/> | <input type="checkbox"/> | THYROID PROBLEMS.....                                    | <input type="checkbox"/> | <input type="checkbox"/> |
| ASPIRIN.....  | <input type="checkbox"/> | <input type="checkbox"/> | ALLERGIES.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| IODINE.....   | <input type="checkbox"/> | <input type="checkbox"/> | ARTHRITIS OR RHEUMATISM.....                             | <input type="checkbox"/> | <input type="checkbox"/> |
| ANY METALS (E.G., NICKEL, MERCURY, ETC.).....   | <input type="checkbox"/> | <input type="checkbox"/> | JOINT REPLACEMENT OR IMPLANT.....                        | <input type="checkbox"/> | <input type="checkbox"/> |
| LATEX/RUBBER.....   | <input type="checkbox"/> | <input type="checkbox"/> | STOMACH ULCER.....                                       | <input type="checkbox"/> | <input type="checkbox"/> |
| OTHER (PLEASE LIST) _____   |                          |                          | KIDNEY TROUBLE.....                                      | <input type="checkbox"/> | <input type="checkbox"/> |
| DO YOU HAVE OR HAVE YOU EVER HAD THE FOLLOWING:   |                          |                          | TUBERCULOSIS.....  | <input type="checkbox"/> | <input type="checkbox"/> |
| RHEUMATIC HEART DISEASE OR RHEUMATIC FEVER.....   | <input type="checkbox"/> | <input type="checkbox"/> | PERSISTENT COUGH.....                                    | <input type="checkbox"/> | <input type="checkbox"/> |
| SCARLET FEVER.....  | <input type="checkbox"/> | <input type="checkbox"/> | COUGH THAT PRODUCES BLOOD.....                           | <input type="checkbox"/> | <input type="checkbox"/> |
| HEART DEFECT OR HEART MURMUR.....   | <input type="checkbox"/> | <input type="checkbox"/> | CHEMOTHERAPY (CANCER, LEUKEMIA).....                     | <input type="checkbox"/> | <input type="checkbox"/> |
| HEART TROUBLE/HEART ATTACK/ANGINA.....  | <input type="checkbox"/> | <input type="checkbox"/> | SEXUALLY TRANSMITTED DISEASE.....                        | <input type="checkbox"/> | <input type="checkbox"/> |
| CHEST PAIN.....   | <input type="checkbox"/> | <input type="checkbox"/> | EPILEPSY OR SEIZURES.....                                | <input type="checkbox"/> | <input type="checkbox"/> |
| SHORTNESS OF BREATH.....  | <input type="checkbox"/> | <input type="checkbox"/> | ANEMIA.....  | <input type="checkbox"/> | <input type="checkbox"/> |
| PACEMAKER.....  | <input type="checkbox"/> | <input type="checkbox"/> | GLAUCOMA.....  | <input type="checkbox"/> | <input type="checkbox"/> |
| HEART SURGERY.....  | <input type="checkbox"/> | <input type="checkbox"/> | NERVOUSNESS.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| HIGH/LOW BLOOD PRESSURE.....  | <input type="checkbox"/> | <input type="checkbox"/> | TONSILLITIS.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| CONGENITAL HEART PROBLEM.....   | <input type="checkbox"/> | <input type="checkbox"/> | TUMORS.....  | <input type="checkbox"/> | <input type="checkbox"/> |
| SWELLING OF FEET, HANDS, ANKLES.....  | <input type="checkbox"/> | <input type="checkbox"/> | MENTAL HEALTH CARE.....                                  | <input type="checkbox"/> | <input type="checkbox"/> |
| HEPATITIS, JAUNDICE, OR LIVER DISEASE.....  | <input type="checkbox"/> | <input type="checkbox"/> | BACK PROBLEMS.....                                       | <input type="checkbox"/> | <input type="checkbox"/> |
| STROKE.....   | <input type="checkbox"/> | <input type="checkbox"/> | CHEMICAL DEPENDENCY.....                                 | <input type="checkbox"/> | <input type="checkbox"/> |
| SINUS TROUBLE.....  | <input type="checkbox"/> | <input type="checkbox"/> | MITRAL VALVE PROLAPSE.....                               | <input type="checkbox"/> | <input type="checkbox"/> |
| LUNG/BREATHING PROBLEMS.....  | <input type="checkbox"/> | <input type="checkbox"/> | CORTISONE TREATMENT.....                                 | <input type="checkbox"/> | <input type="checkbox"/> |
| ASTHMA OR HAY FEVER.....  | <input type="checkbox"/> | <input type="checkbox"/> | COLD SORES/FEVER BLISTERS.....                           | <input type="checkbox"/> | <input type="checkbox"/> |
| Do you take blood thinner                      Yes    or    No  |                          |                          | Do you take Aspirin                      Yes    or    No |                          |                          |
| Have you ever taken medication for <b>the treatment of OSTEOPOROSIS</b> , either orally or through IV route?    ___Y or ___No |                          |                          |  |                          |                          |
| If yes, what medication and what dosage?_____   |                          |                          |  |                          |                          |
| HYPOGLYCEMIA.....   | <input type="checkbox"/> | <input type="checkbox"/> | EATING DISORDERS.....                                    | <input type="checkbox"/> | <input type="checkbox"/> |

**SIGNATURE OF PATIENT OR GUARDIAN OF A MINOR:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DOCTOR'S COMMENTS:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Please Continue** ➔

**ASAP Dental Care**  
7451 103<sup>rd</sup> Street, Suite #18  
Jacksonville, FL 32210  
Phone: 904-777-4622  
www.ASAPDentalCare.com

**MISSED/CANCELED APPOINTMENT POLICY**

To Our Valued Patients:

If you find you are unable to keep a scheduled appointment, we would appreciate it if you could kindly give us notice. While we understand the fact that sometimes unavoidable situations may occasionally arise, we reserve the right to assess the following missed appointment charges:

- ❖ 1 Hour Appointment: \$25 (without 24 hour notice)
- ❖ 2 Hour Appointment: \$50 (without 48 hour notice)
- ❖ 2 ½ Hours or More Appointment: \$100 (without 72 hour notice)

Thank you for your cooperation and understanding,

ASAP Dental Care, LLC

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Patient Signature

Date

---

Parent/Guardian Signature

Date

**TREATMENT PLAN POLICY**

Treatment plans are an estimate valid for 90 days from the date entered. If during the course of treatment it becomes imperative to alter plans, you will be informed of any necessary changes. The estimate of benefits is not a guarantee of payment by insurance. Benefits are affected by eligibility at the time of service, policy provisions and limitations, and benefits that may have been paid to another office. The estimate of benefits is based on information that your insurance carrier provided to our office. We do all we can to correctly estimate your out-of-pocket expenses, but please be aware that you as the policy holder are responsible to know the coverage provided by your policy. You are ultimately responsible for all charges.

Signature

Date

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**Please Continue ➞**

**ASAP Dental Care, LLC**  
**INFORMED CONSENT FORM FOR GENERAL DENTAL PROCEDURES**

You, the patient, have the right to accept or reject dental treatment recommended by your dentist. Prior to consenting treatment, you should carefully consider the anticipated benefits and commonly known risks of the recommended procedure, alternative treatments, or the option of no treatment.

Do not consent to treatment unless/until you discuss potential benefits, risks, and complications with your dentist and all of your questions are answered. By consenting to treatment, you are acknowledging your willingness to accept known risks and complications, no matter how slight the probability of occurrence. It is very important that you follow your dentist's advice and recommendations regarding medication, pre and post treatment instructions, referrals to other dentists or specialists, and return for scheduled appointments. If you fail to follow the advice of your dentist, you may increase the chances of a poor outcome.

Certain heart conditions may create a risk of serious or fatal complications. If you (or a minor patient) have a heart condition or heart murmur, advise your dentist immediately so he/she can consult with your physician if necessary.

The patient is an important part of the treatment team. In addition to complying with the instructions given to you by this office, it is important to report any problems or complications you experience so they can be addressed by your dentist.

If you are a woman on oral birth control medication, you must consider the fact that antibiotics might make oral birth control less effective. Please consult with your physician before relying on oral birth control medication if your dentist prescribes, or if you are taking, antibiotics.

As with all surgery, there are commonly known risks and potential complications associated with dental treatment. No one can guarantee the success of the recommended treatment, or that you will not experience a complication or less than optimal result. Even though many of these complications are rare, they can and do occur occasionally.

Some of the more commonly known risks and complications of treatment include, but are not limited to, the following:

1. Pain, swelling, and discomfort after treatment.
2. Infection in need of medication, follow-up procedure, or other treatment.
3. Temporary, or on rare occasion, permanent numbness, pain, tingling, or altered sensation of the lip, face, chin, gums, and tongue along with possible loss of taste.
4. Damage to adjacent teeth, restorations, or gums.
5. Possible deterioration of your condition, which may result in tooth loss.
6. The need for replacement of restorations, implants, or other appliances in the future.
7. An altered bite in need of adjustment.
8. Possible injury to the jaw joint and related structures requiring follow-up care and treatment, or consultation by a dental specialist.
9. Root tip, bone fragment, or a piece of dental instrument may be left in your body, and may have to be removed at a later time if symptoms develop.
10. Jaw fracture.
11. If upper teeth are treated, there is a chance of a sinus infection or opening between the mouth and sinus cavity resulting in infection or the need for further treatment.
12. Allergic reaction to anesthetic or medication.
13. Need for follow-up treatment, including surgery.

This form is intended to provide you with an overview of potential risks and complications. Do not sign this form or agree to treatment until you have read, understood, and accepted each paragraph stated above. Please discuss the potential benefits, risks, and complications of recommended treatment with your dentist. Be certain all of your concerns have been addressed to your satisfaction by your dentist before commencing treatment.

Patient Signature

Date

Witness Signature

Date

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Print Patient Name

Parent/Legal Guardian

Date

**Please Continue** ➞



## **ASAP Dental Care**

Complete, Comfortable, Competent Dental Care. *NOW!*

### PAYMENT POLICY FOR ALL MAJOR PROCEDURES/APPOINTMENT RESERVATIONS

To reserve an appointment for any and all major procedures, or procedures exceeding \$500.00 in value, ASAP Dental Care requires a deposit of \$150.00. The deposit must be made a minimum of 48 hours prior to appointment date. This amount will be applied towards total out of pocket expense for patient procedures performed on that day of service.

If you need to cancel or re-schedule the appointment, we require a 48 hour notification of the cancellation or request for re-scheduling of appointment to another day. If we are not notified 48 hours prior you will be charged a fee according to the guidelines stipulated in the new patient paperwork. If applicable this amount will be deducted from the deposit made to reserve appointment.

I have read and understand the above policy of ASAP DENTAL CARE, LLC

---

Patient Signature

---

Date

**ASAP Dental Care, LLC**

Complete, Comfortable, Competent Dental Care. *Now!*

**ACKNOWLEDGEMENT OF RECEIPT  
OF JOINT NOTICE OF PRIVACY PRACTICES**

I have received a copy of the Joint Notice of Privacy Practices ASAP Dental Care LLC, Angella Tursunov, D.M.D. & Associates.

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*\*You may refuse to sign this acknowledgement.

**For Office Use Only**

We attempted to obtain written acknowledgement of receipt of our Joint Notice of Privacy Practices, but acknowledgement could not be obtained because:

- Individual refused to sign.
- Communication barriers prohibited obtaining the acknowledgement.
- An emergency situation prevented us from obtaining the acknowledgement.
- Other (please specify): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# ASAP Dental Care, LLC

## Notice of Privacy Practices

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

The Health Insurance Portability & Accountability Act of 1996 (HIPAA) is a federal program that requires all medical records and other individually identifiable health information used or disclosed by us in form, whether electronically, on paper, or orally, be kept properly confidential. This act gives you, the patient, significant rights to understand and control how your health information is used. "HIPAA" provides penalties for covered entities that misuse personal health information.

As required by "HIPAA", we have prepared this explanation of how we are required to maintain the privacy of your health information and how we may use and disclose your health information.

We may use and disclose your medical records only for each of the following purposes:

- **Treatment:** providing, coordinating, or managing health care and related services by one or more health care providers. An example of this would include referring to a specialist.
- **Payment:** obtaining reimbursement for services, confirming coverage, billing or collection activities, and utilizing review. An example of this would be sending a bill for your visit to your insurance company for payment.
- **Health Care Operations:** the business aspects of running our practice, such as conducting quality assessment and improvement activities, including functions, cost-management analysis, and customer service. An example would be an internal quality assessment review.

We may also create and distribute de-identified health information by removing all references to individually identifiable information.

We may contact you to provide appointment reminders or information about treatment alternatives or other health related benefits and services that may be of interest to you.

Any other uses and disclosures will be made only with your written authorization. You may revoke such authorization in writing and we are required to honor and abide by that written request, except to the extent that we have already taken actions relying on your authorization.

**Please Continue** ➡